



August 14, 2014

**STATE OF ALABAMA  
COUNTY OF SHELBY**

**Sealed Bids for Kitchen Cleaning Items**

Sealed bids for Gloves will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street in Columbiana, Alabama 35051 (mailing address: P. O. Box 467), until **2:30 p.m. August 28, 2014** at which time bids will be publicly opened and read. The Shelby County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning this bid, please contact Kim Reynolds at [kreynolds@shelbyal.com](mailto:kreynolds@shelbyal.com)

**GENERAL INFORMATION**

All bidders must use our form for submitting their bids. All bids must be sealed and marked in the lower left corner "**BID – KITCHEN CLEANING ITEMS**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**Prices must be valid for a period of one (1) year from date of bid award.** This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties

All pricing shall include delivery to Columbiana, Alabama. Delivery is required within 5 business days after order is received by vendor.

Any entity of Shelby County Commission may purchase from this bid.

**Shelby County requires a purchase order for all purchases. Copies of purchase orders shall be required by vendor for orders to be processed and invoices paid.**

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid


**METHOD OF AWARD**

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of The Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.

**All awarded vendors must provide Immigration Law Compliance Documents found on the Shelby County website at [www.shelbyal.com](http://www.shelbyal.com).**

**Please include one original bid response and two copies in your submittal.**

  
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Alex Dudchock  
County Manager

SHELBY COUNTY COMMISSION  
KITCHEN CLEANING ITEMS

**Please attach a specification sheet for products bid.**

**All pricing shall include delivery to Columbiana, Alabama.**

Item	# per Case	Size/Weight of Container (oz, Gallon, Quart, etc.)	Price Per Item	Price Per Case
Easy Off Fume Free Oven Cleaner Lemon				
Joy Dishwashing Detergent				
Oven & Grill Cleaner				
Quick Clean Griddle System				
RTD Breakup High Foam Degreaser				
RTD Suma Final Step				
Stainless Steel Cleaner Towels				
Stainless Steel Sponge				
Stop Slip Traction Floor Cleaner				
SUMA Final Step Optifill w/Triggers				
Suma Supreme Pot/Pan Detergent				
Brush Iron Style 6" Rubbermaid				
Sprayer Trigger for 32 oz bottle 9 1/2"				
Drain Opener Safe-a-way				

The undersigned offers these prices, terms and delivery as per stated specifications.

Name of Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Include area code) \_\_\_\_\_ Email Address: \_\_\_\_\_

Sworn to and subscribed before me this

The \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_.